

# **BOARD OF DIRECTORS MEETING OPTIONS CHARTER SCHOOLS – CARMEL AND NOBLESVILLE, INC.**

**April 20, 2021**

The directors present at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on April 20, 2021 (“Meeting”), were, Matthew Abbott (the “Board Chair”), John Kerr (the “Vice-Board Chair”), Thomas J. Lyons III (the “Secretary and Treasurer”), Stacy Segal, Bob Barker, and Travis Carmean (collectively, the “Members” and individually, each a “Member”). The aforementioned Members attended the Meeting virtually and participated by, or thought the use of communication by, which all the Members and Administrators (as defined below) participating simultaneously heard each other during the Meeting.

The directors absent from the Meeting were Hannah Heuser (Member) and Will Mattingly (Member). The administrative team present at the meeting were Mike Gustin (President and Chief Executive Officer), Michelle Walden (Chief Operating Officer), Jacob Brandau (Chief Financial Officer), and Shannon Franklin (Director of Accountability and Compliance), Kevin Davis (Director of Technology) (collectively, the “Administrators”). The aforementioned Administrators attended the Meeting virtually and participated by, or through the use of communication by, which all the Administrators and Members participating simultaneously heard each other during the Meeting.

There were no guest’s present.

The Board Chair opened the virtual Meeting at 6:04 p.m.

## **1. CALL TO ORDER**

**A. ANNOUNCEMENT BY THE BOARD CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED, AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER IND. CODE SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.**

**B. DISTRIBUTION OF THE AGENDA.**

**2. ROLL CALL**

**A. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE ABILITY OF THE BOARD TO FORM A QUORUM, AND THE POWER OF THE BOARD TO CONDUCT BUSINESS.**

**3. EXECUTIVE SESSION:**

There was not an executive session following the Meeting.

**4. PUBLIC FORUM:**

No individuals from the public attended the meeting.

**5. REPORTS:**

## **A. BOARD CHAIR REMARKS, MATTHEW ABBOTT:**

- a. The Board Chair motioned to approval Board candidate Travis Carmean to the Board as a Member. Stacy Segal moved to accept the motion and John Kerr seconded. The motion passed unanimously.
- b. The Board Chair announced that there would be an executive session during the May meeting to discuss the President/GEO Annual Evaluation. No action was needed.
- c. The Board Chair announced that the OCS Board Meeting would begin to meet in person beginning with the August 17<sup>th</sup> Board Meeting.
- d. The Board Chair recognized Darryl Gustin with all his hard work on the new school. Discussion took place; however no action was needed.

## **B. REPORT OF THE PRESIDENT/EXECUTIVE TEAM:**

Mike Gustin furnished and presented the Executive Team OCS Board Report dated April 20, 2021 (the “OCS Report”), to the Board. Discussion took place among and between the Members and Administrators regarding to OCS Report, but no Board action was needed.

## **C. TREASURER’S REPORT:**

Thomas Lyons III presented the Carmel Allowance of Vouchers dated February 16, 2021, in the amount of \$455,051.02. (“February Carmel Vouchers”). The Board Chair motioned of approval of the January Carmel Vouchers in the amount of \$455,051.02. Stacy Segal moved to accept

the Carmel Vouchers, and John Kerr seconded. The motion passed unanimously. Accordingly, the February Carmel Vouchers were accepted by the Board of OCS.

#### **D. TEMPORARY AND AD HOC COMMITTEE REPORT:**

##### **A. FACILITY COMMITTEE:**

Mike Gustin furnished and presented the OCS Board with pictures of the Westfield facility construction. No action was needed.

##### **B. BOARD RECRUITMENT COMMITTEE:**

Nothing to report at this time.

### **6. OLD BUSINESS**

#### **A.POLICY GOVERNANCE REPORT:**

The Board Chair motioned to approve Policy Governance 2.0, 2.1, 2.2, and 2.8 as presented by the Board President. Bob Barker made a motion to approve, and John Kerr seconded. The motion passed unanimously.

#### **B.APPROVAL OF MINUTES FROM SCHOOL BOARD MEETING:**

The Board Chair directed the Members of the Board to review and analyze the board minutes presented at the March 16, 2021 board meeting, as read (the “Minutes”). Stacy Segal moved to accept the Minutes and Bob Barker seconded. The motion passed unanimously. Accordingly, the Minutes were accepted by the Board of OCS.

## **7. NEW BUSINESS:**

### **A. BOARD APPROVAL OF CANDIDATES – TRAVIS CARMEAN:**

Moved to the start of the meeting.

### **B. BOARD CALENDAR 2021-22:**

The Board of Directors of Options Charter Schools motioned to approve the Board Calendar dates for the 2021-22 as presented. John Kerr moved to accept, and Stacy Segal seconded the motion. After discussion it was it was determined that an amendment was needed to change the December 21<sup>st</sup> meeting to be held on December 14<sup>th</sup>. Thomas Lyons III accepted the amended motion and Stacy Segal seconded. The motion passed unanimously.

### **C. BSU CHARTER CONTRACT:**

The Board Chair made a motion to BSU Charter Contract. Stacy Segal moved to accept, and Bob Barker seconded the motion. The motion passed unanimously.

**D. 2021-22 BUDGET – ROUGH DRAFT:**

Jacob Brandau (Chief Financial Officer) presented the board of directors a rough draft of the 2021-2022 budget. No action was needed.

**8. GOOD OF THE ORDER:**

a. Will Mattingly Resignation:

The Board Chair motioned to accept the resignation of Will Mattingly. Stacy Segal moved to accept, and John Kerr seconded. The motion passed unanimously.

**E. ADJOURNMENT:**

The Board Chair motioned for adjournment at 7:06 p.m. Stacy Segal moved to accept, and John Kerr seconded. The motion for adjournment passed unanimously.

Submitted by:

/s/Shannon Franklin  
Shannon Franklin  
Board Stenographer

Approved by:

/s/Thomas J. Lyons III

Thomas J. Lyons III

Board Secretary and Treasurer

**Next scheduled meeting will be held on May 18, 2021, at OCS – Central Office at 6:00 p.m. (TBD if the Board will meet virtually).**