

BOARD OF DIRECTORS MEETING OPTIONS CHARTER SCHOOLS – CARMEL AND NOBLESVILLE, INC.

February 16, 2021

The directors present at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on January 19, 2021 (“Meeting”), were, Matthew Abbott (the “Board Chair”), John Kerr (the “Vice-Board Chair”), Thomas J. Lyons III (the “Secretary and Treasurer”), Stacy Segal, Bob Barker, and Hannah Heuser (collectively, the “Members” and individually, each a “Member”). The aforementioned Members attended the Meeting virtually and participated by, or thought the use of communication by, which all the Members and Administrators (as defined below) participating simultaneously heard each other during the Meeting.

The directors absent from the Meeting were Will Mattingly. (Member)

The administrative team present at the meeting were Mike Gustin (President and Chief Executive Officer), Michelle Walden (Chief Operating Officer), Jacob Brandau (Chief Financial Officer), and Shannon Franklin (Director of Accountability and Compliance) (collectively, the “Administrators”). The aforementioned Administrators attended the Meeting virtually and participated by, or through the use of communication by, which all the Administrators and Members participating simultaneously heard each other during the Meeting.

Guest’s present were Lisa Chandler (Principal of BACA) and Melanie Terrell (Principal of Options Charter School Noblesville), Katie Briles (Ball State University).

The Board Chair opened the virtual Meeting at 6:03 p.m.

1. CALL TO ORDER

A. ANNOUNCEMENT BY THE BOARD CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED, AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER IND. CODE SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.

B. DISTRIBUTION OF THE AGENDA.

2. ROLL CALL

A. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE ABILITY OF THE BOARD TO FORM A QUORUM, AND THE POWER OF THE BOARD TO CONDUCT BUSINESS.

3. EXECUTIVE SESSION:

There was not an executive session following the Meeting.

4. PUBLIC FORUM:

No person from the public attended the meeting.

5. REPORTS:

A. BOARD CHAIR REMARKS, MATTHEW ABBOTT:

- a. The Board Chair announced to the Board that the OCS Team has filed their A-F appeal.

B. REPORT OF THE PRESIDENT/EXECUTIVE TEAM:

Mike Gustin furnished and presented the Executive Team OCS Board Report dated February 16, 2021 (the “OCS Report”), to the Board. Discussion took place among and between the Members and Administrators regarding to OCS Report, but no Board action was needed.

C. TREASURER’S REPORT:

Thomas J. Lyons III presented the Carmel Allowance of Vouchers dated December 15, 2020, in the amount of \$369,813.56. (“December Carmel Vouchers”). The Board Chair requested a motion of approval of the October Carmel Vouchers in the amount of \$369,813.56. Hannah Heuser moved to accept the Carmel Vouchers, and Bob Barker seconded. The motion passed unanimously. Accordingly, the October Carmel Vouchers were accepted by the Board of OCS.

G. TEMPORARY AND AD HOC COMMITTEE REPORT:

A. FACILITY COMMITTEE:

Mike Gustin presented the OCS Board with pictures of the Westfield facility construction. No action was needed.

B. DISSOLUTION OF POLICY GOVERNANCE COMMITTEE:

The Board Chair announced that the committee has completed his duties and will be dissolved.

6. OLD BUSINESS

A.POLICY GOVERNANCE REPORT:

The Board Chair requested a motion to approve policy governance 4.0 – 4.4. Hannah Heuser moved to accept; John Kerr seconded. The motion passed unanimously.

The Board Chair requested a motion to approve policy governance 2.3 – 2.4. Hannah Heuser moved to accept; John Kerr seconded. The motion passed unanimously.

B.BOARD OF DIRECTOR TERMS IN PG UPDATED PER BOARD REQUEST:

The Board Chair requested a motion to approve the Director Terms as presented to the Policy Governance chart. John Kerr moved to accept; Bob Barker seconded. The motion passed unanimously.

C.APPROVAL OF MINUTES FROM SCHOOL BOARD MEETING:

The Board Chair directed the members of the Board to review and analyze the board minutes presented at the January 19, 2021 board meeting, as amended (the “Minutes”). Hannah Heuser moved to accept the Minutes and Stacy Segal seconded. The motion passed unanimously. Accordingly, the Minutes were accepted by the Board of OCS.

D. EXPECTATIONS – RECRUITMENT:

Discussion took place regarding a Board Recruitment committee. The Board Chair made a motion to create a Board Recruitment committee. John Kerr moved to accept, and Hannah Heuser seconded. The motion passed unanimously. The Board Recruitment committee will include Mike Gustin (Member), Bob Barker (Member), Thomas Lyons III (Member) and Stacy Segal (Chair).

E. BALL STATE UNIVERSITY – OSC

Tabled until March 2021 Board Meeting.

7. NEW BUSINESS:

A. APPROVAL OF EDITS ON OCS & OIEF BYLAWS:

Thomas Lyons III presented the Board with the edits on the OCS & OIEF Bylaws. No action was needed at this time.

B. PROOF OF STUDENT RESIDENCY – REQUIRED BY IDOE:

The Board of Directors of Options Charter Schools makes a motion that requires each of its schools to maintain documentation, in accordance with IDOE guidelines and not to exceed three items, required to verify Indiana residency.

The Board Chair made a motion to approve a requirement from each of our schools to maintain documentation in accordance with the Indiana Department of Education guidelines requiring no more than three documentary items verifying Indiana residency. Hannah Heuser moved to accept, and Stacy Segal seconded the motion. The motion passed unanimously.

C. ANNUAL FINANCIAL AUDIT – CLA

The Board Chair made a motion to approve the annual financial audit as read. Bob Barker moved to accept, and John Kerr seconded the motion. The motion passed unanimously.

D. BEHAVIORAL ANALYSIS CENTER FOR AUTISM (BACA) PROPOSAL

The Board Chair requested a motion to move forward with requesting a charter amendment with Ball State's Office of Charter Schools to apply for a new school number for the Options with ABA program. Thomas Lyons III moved to accept, and Stacy Segal seconded the motion. The motion passed unanimously.

The Board Chair requested a motion to approve the leadership team to negotiate a lease of the proposed property nearby BACA Fishers, not to exceed \$10.50 per square foot, to begin July 1, 2021. Thomas Lyons III moved to accept, and Stacy Segal seconded the motion. The motion passed unanimously.

E. ADJOURNMENT:

The Board Chair requested a motion for adjournment at 8:13 p.m. Stacy Segal moved to accept, and John Kerr seconded. The motion for adjournment passed unanimously.

Submitted by:

/s/Shannon Franklin
Shannon Franklin
Board Stenographer

Approved by:

/s/Thomas J. Lyons III
Thomas J. Lyons III
Board Secretary and Treasurer

Next scheduled meeting will be held on April 20, 2021, at OCS – Central Office at 6:00 p.m. (TBD if the Board will meet virtually).