

**BOARD OF DIRECTORS MEETING
OPTIONS CHARTER SCHOOLS – CARMEL AND
NOBLESVILLE, INC.**

November 16, 2021

The directors present at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on November 16, 2021 (“Meeting”), were, Matthew Abbott (the “Board Chair”), Thomas J. Lyons III via zoom (the “Secretary and Treasurer”), Stacy Segal, Hannah Heuser, Trish Nguyen and Travis Carmean (collectively, the “Members” and individually, each a “Member”). The aforementioned Members attended the Meeting in person and participated by, or thought the use of communication by, which all the Members and Administrators (as defined below) participating simultaneously heard each other during the Meeting.

Bob Barker and John Kerr (the “Absent Members”) were absent from the Meeting.

The OCS administrative team present at the meeting were Mike Gustin (President and Chief Executive Officer) Jacob Brandau (Chief Financial Officer), and Shannon Franklin (Director of Accountability and Compliance) (collectively, the “Administrators”). The aforementioned Administrators attended the Meeting virtually and participated by, or through the use of communication by, which all the Administrators and Members participating simultaneously heard each other during the Meeting.

Anita Silverman (Chief Operating Officer), was absent from the Meeting.

The Board Chair opened the Meeting at 6:06 p.m.

1. CALL TO ORDER

A. ANNOUNCEMENT BY THE BOARD CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED, AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER IND. CODE SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.

B. DISTRIBUTION OF THE AGENDA.

2. ROLL CALL

A. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE ABILITY OF THE BOARD TO FORM A QUORUM, AND THE POWER OF THE BOARD TO CONDUCT BUSINESS.

3. EXECUTIVE SESSION:

No executive session followed the Meeting.

4. PUBLIC FORUM:

Except for Adam Barr and Karen Oliver, no other individuals from the public attended the Meeting.

5. REPORTS:

A. BOARD CHAIR REMARKS, MATTHEW ABBOTT:

Thomas J. Lyons III took official rollcall at 6:42 pm.

B. REPORT OF THE PRESIDENT/EXECUTIVE TEAM:

Mike Gustin furnished and presented the Executive Team OCS Board Report dated November 16, 2021 (the “OCS Report”), to the Board. Discussion took place among and between the Members and Administrators regarding to OCS Report, but no Board action was needed.

C. TREASURER’S REPORT:

Thomas J. Lyons III presented the Options Allowance of Vouchers dated September 21, 2021, in the amount of \$570,088.53. (“September Options Vouchers”). The Board Chair motioned of approval of the August Options Vouchers in the amount of \$570,088.53. Hannah Heuser moved to accept the Options Vouchers, and Travis Carmean seconded. The motion passed. Accordingly, the September Options Vouchers were accepted by the Board of OCS.

D. TEMPORARY AND AD HOC COMMITTEE REPORT:

A. FACILITY COMMITTEE:

No items at this time.

B. BOARD RECRUITMENT COMMITTEE:

No items at this time.

6. OLD BUSINESS

A.POLICY GOVERNANCE REPORT:

The Board Chair made a motion to approve Policy Governance 1:1A,1:1B, 1:1C, 1:1D, 1:1E, 2.3, 2.4 as read. Stacy Segal moved to accept, and Trish Nguyen seconded. The motion passed.

B.APPROVAL OF MINUTES FROM SCHOOL BOARD MEETING:

The Board Chair directed the Members of the Board to review and analyze the board minutes presented at the October 19, 2021, board meeting, as read (the “Minutes”). Travis Carmean moved to accept the Minutes and Trish Nguyen seconded. The motion passed. Accordingly, the Minutes were accepted by the Board of OCS.

C. ELECTION OF TRISH NGUYEN:

The Board Chair made a motion to approve Trish Nguyen to the Board as a Board Member of OCS. Stacy Segal moved to accept the motion and Hannah Heuser seconded. The motion passed. Accordingly, Trish Nguyen has been elected to the OCS Board of Directors.

D. JENNIFER HALLOWELL CONTRACT:

The Board Chair made a motion to approve the Jennifer Hallowell consulting contract. Stacy Segal moved to accept, and Travis Carmean seconded. Discussion took place however there was not change in the motion. Motion carries.

7. NEW BUSINESS:

A. Standard Based Grading:

- a. SBG Timeline
- b. Unified Classroom

Jake Brandau made a motion to commit to Schoology and the expense of the Unified Classroom addition to our technology budget. Stacy Segal moved to accept, and Hannah Heuser seconded. The motion passed.

8. GOOD OF THE ORDER:

No announcements currently.

B. ADJOURNMENT:

The Board Chair motioned for adjournment at 7:34 p.m. Stacy Segal moved to accept, and Hannah Heuser seconded. The motion for adjournment passed.

Submitted by:

/s/Shannon Franklin
Shannon Franklin
Board Stenographer

Approved by:

/s/Thomas J. Lyons III
Thomas J. Lyons III
Board Secretary and Treasurer

**Next scheduled meeting will be held on January 18, 2022,
at OCS – Central Office at 6:00 p.m.**