



Options Schools

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Winter 2022 COVID-19 Operational Plan

Updated January 3, 2022

1. School will continue to meet in-person.
2. Options Schools offers online programming for parents and students who have concerns about the COVID-19 virus or various school mandates related to the virus.
 - a. If a parent or student wishes to discuss these options, a meeting should be scheduled with the building leader.
 - b. Through conversation or actions regarding the mask mandate or other Covid-19 protocols, the school leader will call a meeting with the student/parent to discuss the online option.
 - c. The appropriate due process will be met for students with a 504/IEP.
3. IDOH/ CDC states that if masks are worn **consistently and correctly** by all staff and students in school, quarantine for students is not required due to exposure and contact tracing. This CDC exception *does not apply to adults* who work in the building; therefore,
4. Options Schools is **requiring masks to be worn consistently and correctly for anyone who enters the school** in order to limit academic interruptions due to Covid beginning Monday, Aug 23, 2021 .
5. The CDC's definition of consistently and correctly is defined as **wearing a mask over your mouth and nose**. More information can be found here:
<https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#contact>
6. Masks will continue to be required for students who utilize our bus to attend our Advanced Learning Programs.
7. All Options campuses are limited to approved visitors. Authorization for approval can be obtained by the school leader or the Director of Safety, Joe Hopper
jhopper@optionsined.org

[The CDC/ IDOH states:](#)

If students ARE wearing a mask **consistently and correctly**, the following procedures will be in place:



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8. Exposure to a positive case, asymptomatic, may remain in school and extracurricular activities.
 - a. If symptoms develop, the student must quarantine until receiving a negative Covid test. A home test is not acceptable per the CDC.
9. Positive test results require the student to quarantine for a minimum of five days. The student may return if asymptomatic on Day 6. If a student is still symptomatic, including fever or using fever reduction medications, the student should continue to quarantine until symptom free for 24 hours.

For students who are exposed while not wearing a mask **consistently and correctly**, the following procedures will remain in place:

10. Upon identification during contact tracing, an Options leader will ask if a student is fully vaccinated to include all eligible vaccines including boosters. Options cannot require proof of vaccination; however, this information does determine next steps. If vaccination status is not disclosed, Options will respond as if a student has not been vaccinated.
 - a. If fully vaccinated, student may remain at school if asymptomatic
 - b. If not vaccinated, or refuse to provide vaccination status, the student is required to quarantine for five days. The student may return on Day 6 with a negative Covid test and asymptomatic. CDC does not approve home-test kits.
11. Students may submit a copy of their vaccination to the building leader or administrative assistant .
 - a. Vaccination records will be scanned and added to a student's attachments in PowerSchool.
 - b. The building leader will keep a confidential roster of students vaccinated for quarantine purposes

For all staff members:

12. Upon identification during contact tracing, an Options leader will ask if a staff has been fully vaccinated to include all eligible boosters. Options cannot require proof of vaccination; however, this information does determine next steps. If vaccination status is not disclosed, Options will respond as if a staff member has not been vaccinated.



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13. Staff may submit a copy of their vaccination to Jayne or Jake.
 - a. Vaccination records will be scanned and added to a staff personnel file.
 - b. Options will maintain a private roster of staff who are vaccinated in Human Resources.
14. Staff are expected to follow all Covid protocols, including mask mandates. Those who do not follow protocols will be addressed by their immediate supervisor or human resources.

If COVID-19 cases increase in Indiana and there are changes provided by the IDOH, Options will adjust our plans accordingly.

[Obtaining vaccination records for lost cards](#)