

**BOARD OF DIRECTORS MEETING
OPTIONS CHARTER SCHOOLS – CARMEL AND
NOBLESVILLE, INC.**

September 21, 2021

The directors present at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on September 21, 2021 (“Meeting”), were, Matthew Abbott (the “Board Chair”), John Kerr (the “Vice-Board Chair”), Thomas J. Lyons III via zoom (the “Secretary and Treasurer”), Bob Barker via Zoom, Hannah Heuser via zoom, Stacy Segal, and Travis Carmean (collectively, the “Members” and individually, each a “Member”). The aforementioned Members attended the Meeting in person and participated by, or through the use of communication by, which all the Members and Administrators (as defined below) participating simultaneously heard each other during the Meeting.

The administrative team present at the meeting were Mike Gustin (President and Chief Executive Officer), Anita Silverman (Chief Operating Officer), Jacob Brandau (Chief Financial Officer), and Shannon Franklin (Director of Accountability and Compliance), (collectively, the “Administrators”). The aforementioned Administrators attended the Meeting virtually and participated by, or through the use of communication by, which all the Administrators and Members participating simultaneously heard each other during the Meeting.

The guest present was at the meeting was Adam Barr, Principal at HYCA High School and Jack Colwell, Options Treasurer.

The Board Chair opened the Meeting at 6:06 p.m.

1. CALL TO ORDER

A. ANNOUNCEMENT BY THE BOARD CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED, AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER IND. CODE SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.

B. DISTRIBUTION OF THE AGENDA.

2. ROLL CALL

A. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE ABILITY OF THE BOARD TO FORM A QUORUM, AND THE POWER OF THE BOARD TO CONDUCT BUSINESS.

3. EXECUTIVE SESSION:

No executive session followed the Meeting.

4. PUBLIC FORUM:

Except for Adam Barr and Jack Colwell, no other individuals from the public attended the Meeting.

5. REPORTS:

A. BOARD CHAIR REMARKS, MATTHEW ABBOTT:

Thomas Lyons III took official rollcall at 6:34 pm.

B. REPORT OF THE PRESIDENT/EXECUTIVE TEAM:

Mike Gustin furnished and presented the Executive Team OCS Board Report dated September 21, 2021 (the “OCS Report”), to the Board. Discussion took place among and between the Members and Administrators regarding to OCS Report, but no Board action was needed. Mike Gustin did announce the DOE changes that will affect the outcome the School’s Membership Report.

C. TREASURER’S REPORT:

Thomas Lyons III presented the Options Allowance of Vouchers dated July 20, 2021, in the amount of \$494,821.75. (“July Options Vouchers”). The Board Chair motioned of approval of the July Options Vouchers in the amount of \$494,821.75. Hannah Heuser moved to accept the Options Vouchers, and Stacy Segal seconded. The motion passed. Accordingly, the July Options Vouchers were accepted by the Board of OCS.

D. TEMPORARY AND AD HOC COMMITTEE REPORT:

A. FACILITY COMMITTEE:

No items at this time.

B. BOARD RECRUITMENT COMMITTEE:

Patricia Winn is a current recommendation to add to the Board as a Board member. No action was needed at this time.

6. OLD BUSINESS

A. POLICY GOVERNANCE REPORT:

The Board Chair made a motion to approve Policy Governance 2.5, 2.6 and 2.7 as read. Stacy Segal moved to accept and John Kerr seconded. The motion passed.

B. APPROVAL OF MINUTES FROM SCHOOL BOARD MEETING:

The Board Chair directed the Members of the Board to review and analyze the board minutes presented at the August 17, 2021 board meeting, as read (the “Minutes”). Travis Carmean moved to accept the Minutes and Hannah Heuser seconded. The motion passed. Accordingly, the Minutes were accepted by the Board of OCS.

C. HOA – Options Noblesville Review:

Jack Colwell presented the Board with the HOA review. Matt Abbott made a motion to approve and manage the industrial owners associations. Stacy Segal moved to accept and Travis Carmean seconded. The motion passed.

**D. BUDGET REVIEW – ME COUNT DAY WAS FRIDAY
SEPTEMBER 17, 2021**

- a. Jake Brandau presented the Board with the Budget Review. Discussion took place among and between the Members and Administrators regarding to OCS Report, but no Board action was needed.

7. NEW BUSINESS:

A. 2022-23 & 2023-24 Master School Calendars:

a. 22-23 Student Calendar:

Matthew Abbott made a motion to approve the 22-23 Student Calendar as read. John Kerry moved to accept, and Travis Carmean seconded. The motion passed.

b. 22-23 Teacher Calendar:

Matthew Abbott made a motion to approve the 22-23 Teacher Calendar as read. John Kerry moved to accept, and Travis Carmean seconded. The motion passed.

c. 23-24 Student Calendar:

Matthew Abbott made a motion to approve the 23-24 Student Calendar as read. John Kerry moved to accept, and Travis Carmean seconded. The motion passed.

d. 23-24 Teacher Calendar:

Matthew Abbott made a motion to approve the 23-24 Teacher Calendar as read. John Kerry moved to accept, and Travis Carmean seconded. The motion passed.

8. GOOD OF THE ORDER:

A. BOARD RETREAT DATES:

The Board of Directors announced that the Board Retreat would be January 18, 2022.

B. ADJOURNMENT:

The Board Chair motioned for adjournment at 7:16 p.m. Travis Carmean moved to accept, and John Kerr seconded. The motion for adjournment passed.

Submitted by:

/s/Shannon Franklin
Shannon Franklin
Board Stenographer

Approved by:

/s/Thomas J. Lyons III

Thomas J. Lyons III

Board Secretary and Treasurer

**Next scheduled meeting will be held on October 19, 2021,
at OCS – Central Office at 6:00 p.m.**